



# Employment Application

Contact Information	Preferences																							
<p>Name _____  <div style="display: flex; justify-content: space-between; font-size: small;"> <span>Last</span> <span>First</span> <span>Middle</span> </div> </p> <p>Present Address _____</p> <p>City _____ State _____ Zip _____ Telephone _____</p> <p>E-Mail Address _____ Alternate Telephone _____</p>	<p>Desired Start Date _____</p> <p>Position _____</p> <p>Are you willing to relocate? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Are you willing to travel? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, how often? _____%</p> <p>Regular/Temporary _____</p> <p>Full/Part-Time _____</p> <p>Desired Shift _____</p> <p>Desired Hours Per Week _____</p> <p>Desired Work Days  <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday  <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Saturday <input type="checkbox"/> Sunday</p>																							
Education, Languages and Special Skills	Eligibility																							
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<p><b>Equal Opportunity Employer</b></p>																								
<p>THIS COMPANY IS AN EQUAL OPPORTUNITY EMPLOYER. Discrimination because of race, color, religion, sex, pregnancy, national origin, age, veteran status, disability, sexual orientation, gender identity/expression, genetic information, and any other factor protected by law is strictly prohibited. Persons who believe they have been discriminated against may bring the matter directly to the attention of the general manager or human resources manager of the location where they applied.</p>																								

## Employment History

Employer	Job Title	Start Date	End Date	Reason for Leaving

May we contact your current employer?  Yes  No If yes, provide employer's name: \_\_\_\_\_ Employer's telephone number: \_\_\_\_\_

Have you ever been terminated or asked to resign from any job?  Yes  No If yes, please explain: \_\_\_\_\_

Have you ever worked for Summit Media or any subsidiary or other affiliate?  Yes  No If yes, please complete the chart below:

### Summit Employment History

Company/Department	Job Title	Start Date	End Date	Reason for Leaving

Do you have any relatives employed by Summit Media or any subsidiary or other affiliate?  Yes  No

If yes, please complete the chart below:

Name	Department	Position	Location

## Criminal History

Have you ever been convicted of a felony?  Yes  No

If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

Have you ever been convicted of a misdemeanor?  Yes  No

If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

## Terms and Conditions

Realizing that this company has the right to employ persons who will provide high standards of service, I understand and agree that:

- An offer, if any, of employment is contingent upon satisfactorily completing any reference checks, background checks or drug/alcohol screenings required by the company and verification of the information in this application.
- An offer, if any, of employment is also contingent upon my ability to comply with regulations issued by the United States Citizenship and Immigration Services and my ability to demonstrate authorization to work in the United States.
- Filing this application is not an offer of employment and in no way assures me a position with this company; and if I am hired, makes no guarantee regarding my future employment with the company.
- **ANY EMPLOYMENT OFFERED BY THE COMPANY IS ONLY ON AN AT-WILL BASIS**, which means that either the company or I can terminate my employment at any time with or without cause or notice. I understand that no company representative, except the President or his designee so authorized in writing, has the authority to enter into any employment agreement with me contrary to the foregoing, and even then, said employment agreement must be in writing and signed by the President or his designee so authorized in writing.
- This application is effective only for the position specifically identified in this application and which is open as of the date of this application. This application will not be held "on file" for any continuing period of time. To be considered for other positions, I must submit another resume in response to the applicable job posting and be requested to complete another job application.

If requested, and after I receive, a conditional offer of employment, I agree:

- to take a physical, as it relates to job performance.
- to submit to drug and alcohol testing within the limits prescribed under state and federal law.
- to authorize a background check to the extent allowed by state and federal law.

I agree that with respect to the criminal history inquiries made in this application and any subsequent background check, federal law and the law of the state where the employer is physically located shall apply.

I understand that if I am offered employment, I will be asked to agree to and execute a Mutual Agreement to Arbitrate as a condition of hire. I understand and acknowledge that I will be given an opportunity to review the agreement.

By signing or submitting this application, I certify that all of the information is correct and complete. I understand that false, omitted or misleading information given in this application or in connection with any subsequent background investigation, will be grounds for rejection or termination of employment. I further certify that by signing or submitting this application I have read and understand the above statements and provisions and agree to all statements and provisions above.

I agree to these terms     I do not agree to these terms

Applicant Signature \_\_\_\_\_ Applicant Printed Name \_\_\_\_\_ Date \_\_\_\_\_

